



BVV Sangha, Bagalkot
AMRUTA INSTITUTE OF ENGINEERING & MANAGEMENT SCIENCES

Approved by AICTE, New Delhi
Recognized by Government of Karnataka & Affiliated to VTU, Belagavi

AIEMS
BENGALURU

AIEMS-Internal Quality Assurance Cell

Student Grievance Form

Instructions:

Students are encouraged to complete this form to register their grievances related to academic, administrative, or campus facilities. All grievances will be addressed in a timely and confidential manner.

1. Personal Information

Name of the Student: _____

Student ID/Enrollment Number: _____

Course/Program: _____

Department: _____

Year/Semester: _____

Email Address: _____

Phone Number: _____

2. Nature of Grievance (Please select the appropriate category)

- Academic (e.g., grading issues, curriculum concerns)
 - Administrative (e.g., delays in services, misconduct by staff)
 - Campus Facilities (e.g., hostel, library, internet, etc.)
 - Examination & Evaluation
 - Discrimination (e.g., based on gender, caste, religion, etc.)
 - Harassment/Bullying
 - Other (Please specify): _____
-



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3. Description of Grievance

Please describe the issue in detail, including relevant dates, people involved, and any previous actions taken to resolve the issue:

(Attach additional sheets if necessary)

4. Previous Actions Taken (if any)

Have you reported this grievance to anyone else before submitting this form?

Yes

No

If yes, please provide details:

Person/Department: _____

Date of Report: _____

Action Taken (if any): _____

5. Desired Outcome

Please specify what resolution or action you are seeking:



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6. Declaration

I hereby declare that all the information provided above is true and accurate to the best of my knowledge.

Student's Signature: _____

Date: _____

For Official Use Only

Date Received: _____

Received by (Name and Department): _____

Remarks: _____

Action Taken: _____

Final Resolution Date: _____

Note:

This form must be submitted to the **Grievance Redressal Cell** or designated office in your department. The Grievance Redressal Committee will review your complaint and respond within a stipulated time.