



## Feed Back Analysis and Reporting Mechanism by appropriate Bodies

1.4.1 Curriculum stakeholders consisting of students, teachers, employers, alumni, and academic peers, provide structured feedback on a regular basis on various aspects of the college functioning.

### Feedback analysis report submitted to appropriate bodies:

- Periodic input from stakeholders is obtained regarding the performance of faculty members, curriculum, syllabus content, PSOs, POs, infrastructure, and facilities.
- Analysis is carried out by the department coordinator on these feedback submissions.
- Department Coordinator consolidates the suggestions received from the various stakeholders.
- Determine the areas where faculty members fall short in terms of curriculum and study material.
- Identify the gaps given by stake holders in terms of PSOs, POs and Infrastructure Facilities.
- Determine the gaps in PSOs, POs, and infrastructure facilities provided by stakeholders.
- The Head of Department (HOD) will schedule a faculty meeting to plan, discuss, and draft the Action to be Taken report (ATTR) which is the submitted to Principal.
- In order to address the stakeholder's responses, the Principal will send the feedback analysis report to the Dean.
- The Dean of Academic Affairs (AA) will schedule meetings in conjunction with department heads to arrive at decisions about infrastructure, facilities, and teaching and learning methods.

**At least 4 filled-in feedback form from different stake holders like Students, Parents, Teachers, Employers, Alumni etc. action taken and analysis report.**

Sl no	Feedback forms from the following stakeholders	Link to the relevant document
1	Students, Alumni, Parents, Employers, Faculty	<a href="#">View Document</a>  (Sample View)
2	Action taken report on the feedback analysis	<a href="#">View Document</a>
3	Feedback analysis report	<a href="#">View Document</a>